



## Continuum of Care Board of Directors Meeting

Thursday, June 26, 2025

3:00 – 5:00 PM

*Agenda items may be prioritized and considered in a different order.*

### 1. Call to Order – La Juana Chambers Lawson

The meeting was called to order by La Juana Chambers Lawson at 3:00 PM.

#### Attendance

**Present:** La Juana Chambers Lawson, Phil Beckett, Greg Zlotnick, Jason Aleman, Matthew Howard, Justin Holley, Scott Ackerson, Melody Woosley (proxy Patrick Steck), Chief William McManus (Proxy Robert Blanton), Javier Salazar (Proxy Roy Fletcher), Martina Hinajosa, Robert Reyna (Proxy Ann-Marie Emmett), Valerie Narvaez, Jack Tsai, Tyler Shoesmith, Abe Capetillo.

**Absent:** Cristina Noriega

**Guests:** Nina Gall, David Huete

**Staff:** Katie Wilson, Eboni Jett, Dacey Werba, Richard Huron, Tavia Manners

### 2. Public Comment – La Juana Chambers Lawson

Public comment was made by Jason Aleman about the support that United Way is offering the Hill Country area that has been affected by the recent floods and asked that the Board get the word out to the community for their support as well. There were no other comments.

### 3. Board Member Recognition – La Juana Chambers Lawson

La Juana Chambers Lawson gave the following shoutouts for board recognition: She acknowledged Justin Holley for his hands-on involvement with the Communications Team, including assistance in developing a clear, effective, and community-wide one-pager that has become a valuable outreach resource, as well as his reliable presence at the Mayoral Forum and visible leadership. Greg Zlotnick was thanked for championing engagement in the Big City–Small Town housing conversation and helping lead those communications, with appreciation for his role in navigating and representing the Alliance’s work in regional dialogues. Scott Ackerson and Lauren Huston were recognized for their support and presence at the Mayoral Forum, with gratitude for their continued encouragement and



engagement that strengthen the board’s collective impact. Lastly, La Juana was also recognized by Katie Wilson, for her own pivotal support in organizing the Mayoral Forum from connecting with key partners to providing impactful opening remarks which was essential to its success. Her powerful advocacy messaging elevated the Alliance’s mission to end homelessness across San Antonio.

#### 4. Homelessness Updates Roundtable

- **Honoring Dianne Talbert**

La Juana led the board honoring Dianne Talbert. Katie Wilson shared that Dianne was part of the SARAH board when Katie worked at Haven for Hope. She shared that Dianne was a leader, passionate, and an incredible person. Katie shared that this year there will be an award called the “Bold and Brave” award at State of Homelessness in honor of Dianne. La Juana mentioned the Close to Home Newsletter and where to find the dedication to Dianne in the newsletter. Katie Wilson recognized the work Dianne did at CUB and creative ways to recognize the Homeless Service heroes each year.

The board took a moment of silence for Dianne Talbert.

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### Close to Home Nonprofit Business

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#### 5. Consent Items

- i) Minutes from April 24, 2025, Board of Directors Meeting  (p.5-19)

Motion Phil Beckett Second Abe Capetillo Abstain None Passed Yes

- ii) May Financial Reports  (p.20-24)

Richard Huron provided a summary of the May financial reports and he said that we are doing well in our financial position. We are at \$541,844 in Total Accounts. Richard explained that we are doing well in all other areas and the change in Net Assets is at \$19,698. Richard provided summary of the Statement of Activities, and he let the board know that we are doing well with a projected to have a negative balance at \$108,436 but, we are actually at \$19,698 due to our skilled nursing program spending a lot less than normal and donations are \$10,500 better than expected due to the Champions Fore Charity golf tournament. We also have the Foundation USAA Grant for the Decade of Difference event we are having in



the Fall as well as the Foundation grant through Valero. These donations can be expected to be spent down in the future but, Richard informed the board that we are doing well financially right now. Lastly Richard Restricted/Unrestricted cash balances have improved. Back in March we were at 33 days of cash on hand, and we are now at 48 days of cash on hand.

La Juana called for votes and the Financials were passed.

Motion Abe Capetillo Second Roy Fletcher Abstain None Passed Yes

## 6. Executive Director Report – Katie Wilson

Katie Wilson shared updates on Close to Home’s strategic priorities, legislative developments, funding efforts, and upcoming events. Katie let the board know that we are tracking two strategic plans, the Alliance Action Plan and the Close to Home Compass which aligns Close to Home’s internal goals. She highlighted the organization’s 2025 Compass Priorities, which focus on “A Place to Call Home for Everyone” that works to improve the Homeless Response System and outcomes for those experiencing homelessness, “One Community, One Plan” which focuses on community alignment to prevent and end homelessness, and “Building a Strong Foundation” which focuses on strengthening the internal functions, processes, and sustainability, of Close to Home. She let the board know that based on the results of priorities this year, there will be discussion on planning for next year. Katie went over the Alliance Strategic Action Plan on the objectives that will need to be achieved for the broader community to improve the homeless response system. This plan has 8 different areas or objectives which are Preventing Homelessness and reducing inflow, Expanding Housing options and Accelerating Housing placements, Strengthen Homeless Response and Services for Youth and Young Adults, Improving Coordination and access to Domestic Violence services, Improving Access to Healthcare Services, Strengthen Street Outreach Coordination, Effectively Address Opportunities for Access, and Strengthening System and Partner capacity. Katie explained more about Objective 7 being altered to comply with the executive orders that came down, which was the objective of effectively addressing opportunities for access. Katie also explained how a lot of work has been done with our training framework and training manager for Objective 8, which is, strengthening systems and partner capacity. Katie went over the Strategic Plan timeline and where the priorities from the Alliance Strategic Plan and the Close to Home Compass have aligned with the past months of 2025. Katie informed the board of the lessons learned going through the plans this



year and looking to next year to do another one-year plan. We will know a lot more about the structural changes to HUD. With the community plan, we learned that it may be best to simplify the plan to core areas instead of the 8 priorities so that it may be more easily understood. We are working with HSPAB to try to figure out what will work best to improve the plan. She let the board know what information from these plans will be shared in our July State of Homelessness event which includes the people there in the Alliance that will help with the plan for next year. She explained that there will be internal planning taking place with the Close to Home staff in August and we are looking to have a Board planning session/retreat in September or October. We would really like to bring the Staff recommendations, the data, and the data to have the board provide input at the retreat. She added that we would like to have the Alliance Action plan approved by October so that it can be reviewed by our committees and the alliance members to start their goal planning by November and December. She also stated that we would like to have our compass improved by the end of the year. Katie said that due to all the recent changes that this timeline will work well for us to all be aligned so when May comes regardless of what happens with funding or what the challenges are we will all know where we are trying to head. This timeline worked well with the city and county; united way and the state are also in the HSPAB meetings. This also works well with the Consolidated Plan for their HUD funding and 5-year plan. Katie paused for questions. La Juana asked if there was anyone on the board that would like to offer a comment on anything that they would like to make sure is covered in the strategic planning session. Phil spoke about the changes at the federal level and how hard it is to be strategic, and he believes it may be more of a tactical plan. He says we could check into what we could do more locally to move forward. Katie let him know that it is all evolving so quickly and spoke about the overhaul of the approach that we have been taking and the new risks for those experiencing homelessness like the issue with IDs and proving citizenship. She spoke about how we have seen a big push to criminalize homelessness and that San Antonio has been great at being compassionate and not focusing on those types of pushes to criminalize homelessness. Katie asked what scheduling would be best for the board to have the planning retreat. Abe replied that he thinks a weekend planning session would work and it would work best for his schedule.



Katie also gave updates on legislative bills at the federal level, she told the board about Dacey “DW” Werba’s trip to the NAEH conference and made great connections with Benjamin and Tony Gonzalez’s office and got Eric Samuels with THN and the policy person at Houston to go along to the meeting. Katie gave a summary of the information that DW received and that is to expect cuts but, at least what we heard is that they are not fans of the statewide block grant shift. Katie let the board know that we should know next week what the budget would look like from the THUD Appropriations committee, and we will be sure to let the board know. She noted the "Road to Housing Act" which proposes shifting homelessness policy from a Housing First model to one emphasizing sobriety, employment, and compliance potentially impacting CoC funding and program design. But there is some bipartisan legislation that NAEH is working on to make things more efficient in the Road to Housing Act. Katie also mentioned that there may be a visit from Secretary Turner to San Antonio and although she doesn’t currently have all the details she will be reaching out to the board and community if new information is given so that we may plan on the visit. Abe questioned “What does it mean to stay compliant or in good standing”. Katie let Abe know that if we were to shift to a statewide block grant model then everything would be collapsed under the ESG grant umbrella which doesn’t fund transitional housing, permanent supportive housing, coordinated entry, etc. She says after conversations with TDHCA what we imagine would happen under the block grant there would be a certain proportion to each locality. And at that point there would probably be opportunities to continue in a similar structure as well as partnering with the state, and a great deal of planning to make sure there is no disruption for us or the agencies. Katie explained if there were just cuts to the current structure, HUD posted a new Notice of Funding Opportunity, which we originally thought it was going to be every two years, but, it’s now going to be every year and the 2025 HUD Continuum of Care NOFO will prioritize treatment access, reducing unsheltered homelessness, and increasing participant income, while encouraging involvement from faith-based organizations, and reducing returns to homelessness. Katie explained how every year we submit our funding we use a ranking of what we would like to fund. They are divided into tiers of Tier 1 and Tier 2 and that Tier 1 is safe and Tier two is more competitive. She says what they might do is say that only 75% of your funding could be in tier 2 or tier 1. At that point we would look at what could possibly be cut so that organizations can restructure budgets if needed and have a strategy to maintain operations for as many programs as possible. Katie asked if there were any other questions. She then spoke to us currently being in the phase where we verify all of our grant



budgets with HUD, and this is usually the phase before they drop their actual competition and this ends on August 15<sup>th</sup>. So, we are planning for the NOFO to drop at the end of August.

Katie informed the board that at the state level, several bills related to homelessness failed to pass this session. Katie went over SB2624 failing to pass, this bill wanted to remove homeless service providers from being 1500 feet from schools and parks, which would have kept a lot of service providers from staying active, this bill brought on a lot of advocacies from the community to speak out against it. Katie spoke about how great it was to see a lot of people mobilize and make a difference. Katie said there will be a special session coming up and we will be checking to see if anything homelessness related will be coming up. She also added that there will be a legislative update day in August with the city and their Chief Housing Officer's office and THN is planning a statewide meeting to get organized for the next session. La Juana added a comment that another big win is that the San Antonio Board of Realtors added the voucher language to the MLS for people looking for low-barrier rentals.

Katie also added how educating everyone is important so that the community knows the impact of legislative changes.

Katie gave the board an update on the State of Homelessness event that is happening on Monday July 21<sup>st</sup> and hopes that everyone can get registered to attend. She added that the focus on the State of Homelessness this year will be to raise awareness of systemic related issues, reaffirm Close to Home as a credible and trusted source of information on housing and homelessness, as well as educate and engage our newly elected officials.

Katie also gave an update on fundraising, Katie Hubble and her team at Close to Home has secured funding from USAA (\$15,000), Champions FORE Charity (\$10,000 unrestricted), and ongoing monthly donations totaling \$2,286.28 to date, with a projected 2025 total of \$6,277. Grants totaling over \$7.9M are pending or in progress, including SA Impact (\$100,000), NAEH Workforce Solutions (\$50,000), USAA for 2026 PIT (\$20,000), SAAF Collaborative Grant (\$200,000), CoC Builds NOFO/SAMM Ministries (\$7.5 million), and Bank of America Stable Housing and Empowering Communities Grant (\$50,000).



La Juana asked if we knew the number of board members that signed up for the Neighbors Circle Monthly Giving Program. Katie answered that there were about 4. La Juana noted that for the SA Impact grant, it would be important for them to see board donation participation to the organization.

Lastly, Katie informed the Board that the annual Decade of Difference event is confirmed for November 6, 2025, at the UIW Skyroom, with underwriting by USAA; board members interested in joining the planning committee were invited to contact Zach Espinoza.

### Continuum of Care Business

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#### 7. CoC TX-500 and Nonprofit Governance Charter (p.25-90) -Dacey Werba

Dacey "DW" Werba explained that there are new updates to the CoC Governance Charter to better streamline our processes. Dacey explained how these updates and changes have helped for better community engagement from our partners. The major updates for June are within the Alliance Advisory committee by adding clearer recommendations for the Alliance Advisory Committee. Dacey let the board know that we are currently looking for a chair and co-chair for this committee. Dacey said the representation was edited to add faith-based organizations, domestic violence, and youth so that we can have all representation possible for messaging for the Homeless Response System. DW opened the conversation for questions and La Juana asked how many people were on the committee. DW said there were about 15 to 20 people at the meetings she has been to and that board member, Jason Holley, has been at the meetings as well. La Juana asked if it would be open to include local small businesses and DW said that they would be able to qualify as special population seats.

DW said the second update to the charter was the governance workflow and that it's now better organized and the visual was presented to the board so that they can see the different steps of the governance workflow.

DW asked if there were any questions and there were none.

Motion Abe Capetillo Second Matt Howard Abstain None Passed Yes

**8. Ratification of System Performance Measures (SPM)  (p.26-101)**

Katie gave the board an explanation of the SPM report. This is a report that we send to HUD every year in 6 to 7 different areas that we are evaluated every year. She said that we are going to start getting more data in front of the board and explained the different allocations for the data included in the SPM report. She said one of the highlights every year is how many people who are in permanent supportive housing and maintaining this housing. Katie let the board know that this information is also included in context in the State of Homelessness report. She asked if anyone wanted to add anything and DW said that this information will be presented to the board as quarterly reports instead of yearly and Katie also added recognition of the HMIS team for prepping and gathering this data.

Motion Jason Aleman Second Matthew Howard Abstain None Passed Yes

**9. Ratification on Point-In-Time Count and Housing Inventory Count  (p.102-160)**

Katie explained that the PIT and HIC counts are about the same as the SPM report and that these documents are confidential and should not be shared with the public as it is the raw data. Katie explained that this used to be a manual process, and it is more automated now, which is an amazing thing to see. Katie went over some of the numbers involved in the counts. Katie informed the board that these reports show the progress that we are making. La Juana asked, was there anything notable on the Housing Inventory Count. Katie replied, not yet because this report only showed how many people were housed the night of PIT.

Motion Phil Beckett Second Tyler Shoesmith Abstain None Passed Yes

**10. Ratification of SAMMinistries CoC Builds NOFO Application  (p.161)**

Katie explained that there was an independent review team this time and resubmitting for a similar dollar amount this time but, not much has changed since the last application. She said that we are just resubmitting but, is happy to answer questions. There were none.

Motion Valerie Narvaez Second Tyler Shoesmith Abstain None Passed Yes

**11. Homeless Strategic Planning Advisory Board Report – Katie Wilson**



Katie said unless there were any other questions, that we covered the updates in this section by going through the Strategic Planning timeline, and that this happens sometimes due to everything being so interconnected. Katie said Rosy Falcon with TDHCA came and was in person as well as Susie from United way and it's been a great chance to align. She also said looking ahead they discussed looking into aligning performance measures between agencies for better tracking and a better wholistic view of everything that we need to keep track of. La Juana asked how much do we need to be looking at in terms of fundraising that for the performance dashboard for that level of coordination. Katie said our teams can handle it; we just need to find a consistent way to track that meets everyone's needs. Katie said that it's more into finding time than actual fundraising.

- a) 2026 Strategy Planning
- b) Performance Dashboards

## 12. Alliance Advisory Board Report – Scott Ackerson


Scott Ackerson gave an update that all AAB applicants were approved via e-vote except God's Messenger and that Dominic has sent an email with the concerns of the board and we are waiting for their response before the board votes on the GMOVP item. Scott gave the date of the next Alliance Board Meeting where the One-Year Action plan will be covered and that Close to Home staff will facilitate the conversation on the most effective way of addressing the four pillars; and more information will come after the State of Homelessness on July 21<sup>st</sup>. La Juana had a question for Scott about the application for the AAB and if it is common to request access by default to HMIS. Scott said that we see that sometimes and that's one of the reasons we do the interviews so that we can find out the reason for the request for HMIS access. DW also added context to this and said that part of the HMIS policy says that you need to be part of the Alliance to get HMIS access and that way it can be noted if the agency will be a good steward of the work. Nina added that this was added to the policy and reiterated so we can make sure that the granted access is for the better serving of the community.

- a) Street Med San Antonio  (p.162-163)

Ratified via E-vote

- b) Pride Center  (p.164-173)


Ratified via E-vote

- c) San Antonio Housing Trust  (p.174-183)

Ratified via E-vote

- d) NVC Student Advocacy  (p.184-192)

Ratified via E-vote

- e) God's Messenger of Victorious People (GMOVP)  (p.193-201)

This organization will go to an e-vote or a vote at the August board meeting.

- f) Next In-Person Alliance Advisory Board Meeting: August TBD, 2025

### **13. Alliance Communications Advisory Committee Report – Katie Hubble**

DW gave the ACAC updates on behalf of Katie Hubble. The next meeting will be held in August. The committee is currently on pause after completing significant work around advocacy for legislative communication. This pause will also allow time to process seat applications and determine how the committee will integrate into governance to ensure everything flows seamlessly, including the addition of voting seats.

Next Alliance Communications Advisory Board Meeting: August 14, 2025

### **14. Lived Expertise Report – Valerie Narvaez**

Valerie Narvaez provided updates for LEAB to the board. Valerie said that LEAB is still planning integration with the CoC governance and that the lived expertise seats should be a part of LEAB and act as liaison with that information and they will be continuing planning and receiving a presentation of the governance workflow at next week's meeting. Also, there are four priorities from the Alliance Action plan coming to LEAB; and every priority must come to LEAB for feedback before going back to the committee for an official vote. LEAB will offer pros and cons as well as recommended options based off of the P&I templates provided. Valerie said that LEAB will also be submitting an IFCC to the Alliance Advisory Committee to discuss language and recommend other work for clients. La Juana asked her to explain what the IFCC report is. DW said it's short for "Items for Committee Consideration" so people can fill this out to let the committee know what gaps they see in the system. DW also said they will be discussing what it means to use the word "client" to



describe people in the Homeless Response System because that doesn't apply for everyone being served.

a) Feedback Loop Planning

b) Next LEAB-YAB Meeting: July 15, 2025

**15. Quality Improvement Plan Updates: SAMMinistries – Eboni Jett**

Eboni Jett provided an update on the SAMM Quality Improvement Plan (QIP). She explained at HSPAB that there had been concern from other funders about underspending, so Close to Home has scheduled monthly check-in meetings with SAMM to discuss not only CoC funding and the QIP, but also to ensure alignment with some of their other funding sources. SAMM was very engaged and enthusiastic about participating in these discussions. Eboni asked if there were any questions, and La Juana inquired about when the QIP was first put in place. Eboni responded that it had just become official and was approved by the board this past spring. La Juana then asked if there would be a termination date, and Eboni said that currently they are simply monitoring the plan and will work on problem-solving as needed. Jason asked for clarification on the spending concerns, and Eboni confirmed that the issue was related to underspending. Jason acknowledged and understood. Katie also added that, because of the interconnectedness of cash flow issues that may arise, such as when one grant is delayed, a template will be used to review all funding sources to identify any issues where one fund may be contingent on another. By looking at the funding holistically, we can better understand where problems may arise. Jason then asked whether, to La Juana's point, there was an end date or if we would continue meeting with SAMM monthly without a clear timeline or escalation plan. Katie explained that our Quality Improvement Plan includes specific measures that must be met for the organization to be removed from the QIP, particularly in cases of continued underspending of CoC grants. It also outlines how funding may be reallocated if necessary. Katie added that, regarding other funders, there is not yet a funder-wide threshold in place, but the goal is to establish one as discussions continue. Eboni let the board know that we do request access to view their draw downs to review the spending as well. Jason thanked Katie and Eboni both. There were no other questions.



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## Coordinated Entry (CE) Lead Business

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### 16. Coordinated Entry Lead Updates – Eboni Jett

Eboni let the board know that Judith, our Program Coordinator, who focuses on the specific populations of domestic violence, veterans, and youth and young adults. At FVPS, every month they do a birthday party for children having their birthday during the month where they ask partners and volunteers to host a birthday party, and Judith volunteered in June, it was her late mom's birthday and Eboni said she just wanted to share this wonderful event with the board.

Eboni had an update about access points. She said that access points are ways that clients can connect with Homelink and the Homeless Response System and one new access point is Bexar County Public Defender's office because they have a lot of clients that have been arrested and now, they can connect them to resources. We are very excited to have them going live as an access point this month. Another access point will be SA Hope Center, which got started last month, and they will serve as a DV access point. Eboni shared that we now have two domestic violence access points which includes the Community Connections hotline as well as SA Hope Center; and they have received Trauma Informed Care training with a focus on domestic violence survivors.

Lastly Eboni spoke on two of the big initiatives that are being worked on in coordinated entry and those are focused on being client centered. One of them is called Pathways to Progress, which is the process where we work on the same standardized survey information from both users of our Homeless Response System as well as clients. This information will combine the qualitative and quantitative input so that we have a well-rounded view of how we are performing as a system. We want to be able to use this to not just to get their input but, their retention of the information on the work we are doing as well. The second piece is client preference which Patrick will present when it launches next month. Client Preference is to get input of what type of providers that a client would like to get connected to. Eboni opened for questions and there were none.

### 17. Homeless Response System Advisory Committee Report – Patrick Steck



Patrick summarized the HRSAC meeting updates. There were changes to Haven for Hope and the beds that they are now providing for all families and how it can affect their capacity. He said they wanted to emphasize that there still are beds available on most nights at Haven for Hope and the goal is for our street outreach and other partners to always try to get someone into intake. Patrick also asked the provider committee to set up an ad-hoc to address the short term needs to help families in a crisis situation to help them in navigating the system to get into care. Patrick said in the long-term they want to focus on planning to identify resources and having the data to inform any potential future planning. Patrick said that all the subcommittees are working on their priorities and everything from them will be presented when they meet as a committee at the next scheduled meeting. La Juana asked what kind of things are coming up in targeting certain developments to cure some of these issues that we are facing. Patrick said that it's very challenging; a couple of weeks ago the City Manager shared the budget forecast with the council and the anticipated deficit is about 30 million in the next fiscal year. He said it's a big number but, relative to the size of the general fund it is manageable but, the 2027 fiscal year budget deficit is 110 million dollars and that is a big gap so the new mayor set out her priorities, he said he will paraphrase and won't do it just but, the mayor understands and wants to challenge the City Manager to ensure our fiscal health long term for the city but, also wants to ensure that we are protecting our most vulnerable in the city. He says this summer, they are developing that proposed budget that the council will see in mid-August.


- a) Homelink Performance Report
- b) Youth & Young Adult Homelessness Subcommittee Report
- c) Domestic Violence Subcommittee Report
- d) Outreach & Access Subcommittee Report
- e) Prevention & Homeless Providers Subcommittee Report
- f) Next HRSAC Meeting: July 23, 2025



**18. Homeless Management Information System (HMIS) Lead Report – Nina Gall  (p. 202)**

Nina gave the HMIS lead report and reported the HMIS Service Data numbers to the board which includes the number of end users being served and there is a slight increase in that number month over month. We have about 150 end user licenses before we reach our maximum capacity. The number of service desk tickets opened are lower in April and May. There was also great progress and closing tickets and there are usually between 40 and 50 open tickets. Nina gave examples of the variety of tickets that they get. Nina reported 128 trainings were provided in April and 98 in May. She also reported that HMIS utilization averaged around 56% on weekdays; with about 10-12 % on weekends. Nina reported the HMIS Activity for April and May; there were 10 CoC reports, 1 state report, 7 local reports, and 8 agency specific reports completed. Nina said they characterize those reports specifically based on the agency for the Agency reports. She explained that local reports are specifically for local funding, state is for TDHCA and DSHS funding, and CoC is the reports related to CE, LEO research, and external stakeholders that the CoC fulfills. Nina provided updates based on the strategic plan like launching data request procedures which were completed and launched on June 2<sup>nd</sup>. She also reported they launched the Mobile Portal Pilot on May 14<sup>th</sup> and that the street outreach teams from Haven for Hope and COSA are helping with the pilot with beta testing to help identify any gaps or issues. The Mobile Portal should be launched next week for live use. Next, is configuring the mobile portal to adhere to the needs of street outreach and that is going on now. Nina also gave an update on the collaboration with THN to begin sharing data to the Texas Data Sharing Network, she said they are about 60% to completion; they now have access to the data sharing warehouse and the current priority is to finalize the process to upload data to the sharing warehouse without disclosing data of clients who have opted out of sharing their profile. This should be done by the end of this month. Lastly for the HMIS Strategic plan, Nina shared they are finalizing the Support efforts to document unsheltered homelessness by location, and they are working on a heat map to go along with the mobile portal. The mobile portal has the capability of using the mobile device to drop a pin on the clients' location as well as the location of the encampment. Nina said that everything looks good so far and they are making good progress on that project as well. Nina provided the April and May highlights. For these highlights, Nina shared that HMIS and Close to Home worked together to submit the PIT and HIC reports to HUD by the deadline The HMIS team also developed a log of clients whose profiles were merged in HMIS and for the first time users have access to logs to view the profiles that were merged together and this will be really helpful when

agencies are going through audits. Nina said the team also drafted a Spanish version of the ROI or Release of Information and privacy notice. Lastly, Nina shared that the average response time to first response for tickets was 11 minutes and 39 seconds. Nina asked if there were any questions and La Juana wanted to share that she was blown away by the merged client's log. She said she knows the importance of having those client logs for agencies. Patrick also added that they are really excited about the mobile platform to go live. There were no other comments.

**19. Homeless Management Information System (HMIS) & Data Advisory Committee Report – Phil Beckett** 

a) Data Ownership Policy Updates  (p.203-204)

Phil gave the HDAC updates. He explained the data ownership policy and what it means for access to request data. Nina added that the major change to the Data Ownership Policy is clarifying that running reports in HMIS on projects that belong to other agencies is also prohibited by this policy. They didn't feel like it was clear enough that it would be a violation to run reports on other agency's data so this change was needed. Phil asked if there were any questions on the Data Ownership Policy Updates before going to a vote and there were none.

Motion Abe Second Phil Abstain None Passed Yes


b) Pathways to Progress  (p.205-222)

Phil went over the Pathways to Progress and explained that Pathways to Progress is a project to incorporate processes and procedures to allow both clients that receive services and skilled assessors who facilitate services navigation to provide feedback in a way that has no current sustainable documented process within the alliance. The sessions will focus on system performance and live feedback to be collected and evaluated to identify any gaps or barriers found. Feedback will be escalated to the proper governing body within the Alliance for further investigation. Phil shared that this method would incorporate a feedback loop that will enhance the already documented HMIS and data use reporting emphasizing the performance of the Homeless Response System in San Antonio and Bexar County which will be provided directly from the voice of the community. Phil let the board know that the request is to approve this



process. Phil asked if there were any questions. La Juana thanked Eboni for explaining some of the Pathways to Progress earlier in the meeting. La Juana asked again if there were any questions and also added that this is brilliant to have qualitative and quantitative data. La Juana asked for votes to approved and the board voted.

Motion Tyler Second Valerie Abstain None Passed Yes

c) HMIS Access Policy & Procedures/Standards  (p.223-225)

Phil let the board know that the HMIS Access Policy and Procedures/Standards will allow for any eligible organization in San Antonio and Bexar County to apply for HMIS access and he gave the eligible types of organizations which are outlined in the document. Phil explained that this policy clears up the definition of which organizations may have access to HMIS. La Juana started the voting process and asked for a motion.

Motion Valerie Second Phil Abstain None Passed Yes

d) Data Integrity Subcommittee Report

Phil just went back to HMIS access for the DIS report. It was the only thing to cover.

e) Performance Monitoring Subcommittee Report

Phil said this subcommittee which is chaired by Lauren Serrano, is working on the Pathways to Progress.

f) Information System Support Subcommittee Report

Phil said ISS subcommittee is chaired by Ryan Orsinger and they have been working around client preference and coordinated entry. They are also looking at automation and making sure there is data quality and performance as well as keeping the system clean so that the reporting is valuable; and clients well served.



g) Next HMIS & Data Advisory Committee Meeting: July 23, 2025

**20. Topics for the August 28, 2025 Board Meeting**

La Juana asked for topics for the next board meeting and there were none.

**21. Announcements**

La Juana asked if there were any announcements and there were no replies. La Juana advised that everyone look out for information on the upcoming conversation for strategic planning. Phil also added that we are being required by HUD to use defined fields for sex and wanted to make sure across sector that we are aligning for what that is and what the field values should be. La Juana said there will probably be a lot of leaning on our Lived Expertise Advisory Board to figure out what that should look like. Katie also added that the options for gender were eliminated from the point and time count this year if anyone needed to be made aware of this. Nina also added that there will be no mapping of gender element into the sex element but, they have the capability of reporting for everyone who had gender listed before October 1<sup>st</sup> so that we can respect people's identity as long as we can. La Juana also asked if we have a percentage of individuals that may be impacted by this so that we can check into advocacy work. Nina said she didn't have numbers off the top of her head but, they can investigate the data to figure it out. La Juana said she thought this would be important to bring back to the August 28<sup>th</sup> meeting.

**22. Adjournment**

La Juana motioned to adjourn and adjourned the June board meeting at 5:01 PM. Phil motioned, and Valerie seconded the motion.