



Call to Order

Meeting called to order by La Juana Chambers at 3:00 PM.

Verification of quorum: Yes, at meeting start. Quorum was lost before all voting items were presented so, it was determined by Board President, La Juana Chambers, that an e-vote should be submitted on the remaining items.

Roll Call & Mission Moment

Attendance list: Dr. Jack Tsai (virtual), Bobby Blanton|William McManus (virtual), Jason Aleman (in person), La Juana Chambers (in person), Matthew Howard (virtual), Patrick Steck | Mark Carmona (in person), Robert Reyna (virtual), Valerie Narvaez (in person), Justin Holley (in person), and Scott Ackerson (in person).

Absent: Abe Capetillo, Phil Beckett, Tyler Shoesmith, Javier Salazar | Roy Fletcher

Guests: Nina Gall, David Huete, Ryan Orsinger

Staff: Katie Wilson, Eboni Jett, LaJuana Ormsby, Dacey Werba, Rachael Finch, Richard Huron, Tavia Manners, Patricia Guzman

Mission Moment presented by: Dacey Werba

Summary: Dacey Werba shared the Mission Moment, highlighting the strong community turnout for building Billy Bundles for Period Palooza. She noted that the Close to Home office was filled beyond capacity, with all available spaces throughout the office used for volunteers to sit or stand while assembling the bundles.

Public Comment

Summary of comments (if any).

Note any follow-up or responses.

Consent Agenda

The board shortly discussed the minutes and there were no changes need. The board heard the December Financial Report from Richard Huron. The board also discussed the changes to the Governance Charter and the Street Outreach Standard Updates. Katie let the board know that the Street Outreach Standard document will be updated and formatted into the overall written standards document.

Motion: Approve December 2025 Minutes, December Financial Report, and Governance Charter Update, and Street Outreach Standard Updates.



Moved by: Robert Reyna | Seconded by: Matt Howrd

Vote: Yes | No | Abstain

Motion carried.

CEO Report – Katie Wilson

Katie Wilson presented the board report that focused on the 2026 Close to Home Compass and emphasizing the goals of the plan and the assigned objective for the Compass. Katie also reported on the 2026 Alliance Action Plan and the Foundational Pillars and the key areas of the progress that will be brought to the board in the future. Katie provided an overview of Close to Home's work with the FirstDay Foundation and the integration of OKRs into the plans. Katie also provided an overview of the 5-year plan that she is working on and how that process is currently going, and what dates to expect milestones to be made in the plan. Katie then provided the board with an update on the Homelessness Impact Fund and what its purpose is and the vision for the fund. Katie presented the objective of the Performance Monitoring Framework and its purpose.

Katie provided the board with an overview of the Cattleman's Square project that focuses on the Alliance Action Plan's pillar of crisis response and the upcoming goals of the project, as well as the process of the project.

Katie, then provided a 2025-2026 development progress update where she presented the board with the total funding raised beyond federal funding. She also provided the board with a financial update activity of any items and issues affecting funding.

Katie asked the board to provide input on the current process to onboard board members and she provided a few bullet points that the board could review. There was a short discussion on ideas for the onboarding of new board members. La Juana Chambers shared that the Board would like to initiate an Alliance Speaker Series to strengthen alignment between the Board and Alliance Partners. The series would provide opportunities for Alliance members to present to the Board during an Alliance Advisory Board meeting, helping Board members become more familiar with the organizations involved and the work they represent within the Alliance.

Katie also provided the board with the previous events & media projects as well as the upcoming projects for February.

Katie introduced Close to Home's new Training Manager, Rachael Finch, to the board. Rachael let the board know that she is excited to join the Team. Lastly, Katie thanked Richard Huron for his 6 years of service as Close to Home's Chief Financial Officer and announced his upcoming retirement in March.

Strategic Plan Progress Updates – Eboni Jett

Alliance Action Plan Updates: Katie Wilson presented the board with a new format for the Alliance Action Plan updates that include status of the priorities for the quarter; with a high-level



overview of the plan progress via a new Executive Summary of the quarter which provides a new status update for the status of the key activities for the objectives.

Compass Updates: Katie Wilson presented the board with the new format for the 2026 Compass and presented some of the plan progress with an Executive Summary of the overall and there was a short discussion surrounding the engagement of Bexar County around the 5-year plan.

HMIS Strategic Plan Updates: Nina Gall presented a new format for the HMIS Strategic Plan updates. The plan was presented as a roadmap for Quarter 1 that includes on track and off-track labels for each priority in the plan. Nina presented on the Performance Pillars Dashboard, the Chronic Homelessness Data Elements, the Data Quality Thresholds, Development of API Policies, Mandatory Security Trainings, Supporting Unsheltered Data Collection & Reporting, Supporting the Alliance Action Plan, and Development of HMIS Training for all Project Types. All priorities are on track except for the Performance Pillars Dashboard, and it is only pending a New Definition approval. Nina also provided an update to all federal requirements, and all of the required items have been completed. These items included the LSA Submission, the Shelter PIT/HIC Count, the System Performance Measures, SNOFO Quarterly Reports, YHDP Quarterly Reports, RHY Quarterly Reports and the HMIS APR Submission.

Committee Reports

Alliance Advisory Board: Justin Holley gave the board the AAB updates from the January meeting and reported that VIA presented to the Board on its Green and Silver Line projects and shared information about additional resources available to community members. Scott Ackerson introduced several new Alliance members, including Goodwill, Meals on Wheels, Loving Cove Supportive Housing, Vertical Church, STRAC, the San Antonio Metropolitan Health District, and Friendship is the New Pretty.

Justin also reported that Dacey Werba provided updates on several upcoming activities. The Point-in-Time Count will continue as scheduled, with Close to Home coordinating with shelters that will remain open overnight due to inclement weather. She also announced that the 3rd Annual Self Care Expo will take place on March 26 at Region 20 and shared information about the Nonprofit Council's Judge Forum that was scheduled for February 11, encouraging Alliance members to attend.

He also reported that Eboni Jett presented on the Performance Monitoring Framework, and Dacey Werba explained how the framework aligns with the 2026 Alliance Action Plan and the Board's role in oversight and lastly, Katie Hubble provided updates on the most recent Notice of Funding Opportunity and the work of the Alliance Communications Advisory Committee, including its priorities and goals for the year.

Lived Expertise Advisory Board: Valerie Narvaez reported that the LEAB reviewed Alliance governance applications submitted by members seeking to fill Lived Expertise seats.



Applications were submitted for the PHP, DIS, and ACAC seats, and members anticipate beginning participation during the March governance cycle; pending approval. Valerie reported

the group also discussed training accessibility and timeline expectations to ensure members can complete required trainings by the April 1, 2026 deadline.

Valerie informed the board that members received an update on the upcoming self-care expo and offered suggestions for community outreach and registration efforts. The group recommended that notifications continue to be sent until registration is filled, which Close to Home will support. LEAB also revisited concerns regarding the Cattleman Square Project and requested continued collaboration with project leads. Close to Home connected the group with a point of contact from Urban Alchemy, consultants working on the master development plan, who will continue participating in LEAB meetings to provide updates and gather feedback.

As LEAB begins implementing its priority of full Alliance participation, the group held a brainstorming session to identify potential next steps. Ideas included recruiting additional LEAB members, supporting Youth Action Board implementation, continuing to champion Pathways to Progress, exploring fundraising opportunities, and participating in community events. The group also reviewed several priority requests and provided feedback on implementation efforts, including safety planning at Homelink Access Points, development of a youth system pathway map, and identifying opportunities to expand youth dedicated services and housing options.

Homeless Strategic Planning Advisory Board: Katie Wilson reported that the HSPAB is mostly concentration on the 5-year Strategic Plan. She also said they discussed the homeless response system's grievance process and gauging the comfort that individuals have using the grievance and making sure that people know they have a voice; and making sure that agencies have a process to create a grievance policy for their own organizations.

Alliance Communications Advisory Committee: Justin Holley gave the updates that the ACAC is currently working on rolling out the Alliance Communications plan and the Foundational Pillars as well and they will work interchangeably to move messaging forward.

Homeless Response System Advisory Committee: Patrick Steck provided the updates, informing the board that consultants from Eighth and Home provided an update on the Cattleman's Square Project, including progress to date and a timeline for the next five months. The consultants will participate in the Outreach and Access subcommittee for the next three months to ensure alignment with community outreach efforts.

Subcommittees provided several updates on ongoing priorities. The Domestic Violence subcommittee is working to implement safety planning with lethality assessments at all Homelink access points through a new training for Skilled Assessors and is developing a Homelink DV resource card. The group has also connected with the Bexar County Family Justice Center and AWAAZ to map resources and increase awareness of Homelink services. In addition, the Outreach and Access subcommittee is being refocused to align with the San



Antonio Homeless Street Outreach Standards, which will guide coordination, outreach mapping, and system alignment, with the group meeting monthly in person to review and vote on priorities for HRSAC.

Additional updates included discussion among SNOFO partners on housing navigation, with a proposal expected for HRSAC review in March. The Prevention and Housing Providers subcommittee has begun planning a Shared Housing Youth Pilot and is conducting outreach with youth serving organizations, with an implementation plan also expected in March. The

Youth and Young Adult subcommittee is finalizing a life skills toolkit to be on the training portal, exploring partnerships to prevent exits from foster care, developing a Youth Homeless Response System map, and working on a proposal to improve youth centered system navigation. HRSAC approved the Resource Placement Index scoring system and the San Antonio Street Outreach Standards and Procedures. Nina Gall provided an explanation to the board on the importance of the Resource Placement Index.

HMIS & Data Advisory Committee: Jason Aleman provided the Board with updates from the HMIS Data Advisory Committee. As part of his report, he also recognized David Huete for his service to the homeless response system through his work with Haven and HMIS.

Jason discussed several HDAC voting items, including the API Policy. Nina Gall had previously introduced the policy and provided additional clarification that it establishes the groundwork for a memorandum of understanding allowing HMIS to connect with third party platforms. Jason also presented an overview of the Performance Monitoring Framework and explained the meaning of the different performance evaluation levels.

Finally, Jason reviewed the Client Revocation of Consent Policy. Nina Gall explained that the policy is intended to ensure clients clearly understand their rights regarding the data entered into HMIS and to establish clear procedures when consent is revoked. The policy aims to balance the needs of agencies, partners, and the clients whose data is maintained within the system.

CoC Business Items for Discussion & Possible Approval

The board heard updates on the following items and voted.

ITEM NAME	OKR	GOVERNANCE APPROVAL	CHAIR/CO-CHAIR	STAFF LEAD	VOTE
Consent Items		Board of Directors	La Juana Chambers		Motion: Robert Reyna Second: Matthew Howard Approved:

Agenda items may be prioritized and considered in a different order



					Y Abstained: None
Alliance Recruitment Process Discussion				Justin Holley	
ITEM NAME	OKR	GOVERNANCE APPROVAL	CHAIR/CO-CHAIR	STAFF LEAD	VOTE
API Policy Proposal 📎 (p. 103)		HMIS & Data Advisory Committee	Jason Aleman	Nina Gall	Motion: Matthew Howard Second: Patrick Steck Approved: Y Abstained: None
Performance Monitoring Framework 📎 (p. 105)		HMIS & Data Advisory Committee	Jason Aleman	Nina Gall	Motion: Robert Reyna Second: Patrick Steck Approved: Y Abstained: None

The following items were discussed at a high level without board vote due to quorum being dropped. The Board President, La Juana Chambers, approved the items to be submitted for an e-vote by the full board.

Client Revocation of Consent Policy 📎 (p. 107)		HMIS & Data Advisory Committee	Jason Aleman	Nina Gall	Motion: Second: Approved: Y/N Abstained:
HRSAC Seat Slate Update 📎 (p.112)		Homeless Response System Advisory Committee	Patrick Steck	Eboni Jett	Motion: Second: Approved: Y/N Abstained:

Agenda items may be prioritized and considered in a different order



Board Member Re-election: La Juana Chambers		Board of Directors	La Juana Chambers		Motion: Second: Approved: Y/N Abstained:
Executive Member Re-election, President: La Juana Chambers		Board of Directors	La Juana Chambers		Motion: Second: Approved: Y/N Abstained:
Board Member Re-election: Tyler Shoemsmith		Board of Directors	La Juana Chambers		Motion: Second: Approved: Y/N Abstained:
Board Member Re-election: Abel Capetillo		Board of Directors	La Juana Chambers		Motion: Second: Approved: Y/N Abstained:
Executive Member Re-election, Treasurer: Abel Capetillo		Board of Directors	La Juana Chambers		Motion: Second: Approved: Y/N Abstained:
New Board Member Election Slate 📎 (p.113)		Board of Directors	La Juana Chambers		Motion: Second: Approved: Y/N Abstained:
Opportunity Recovery Group 📎 (p. 114)		Alliance Advisory Board	Scott Ackerson	Dacey Werba	Motion: Second: Approved: Y/N Abstained:
Heart of the Community Foundation 📎 (p. 125)		Alliance Advisory Board	Scott Ackerson	Dacey Werba	Motion: Second: Approved: Y/N Abstained:
Bexar County Family Justice Center 📎 (p.130)		Alliance Advisory Board	Scott Ackerson	Dacey Werba	Motion: Second: Approved: Y/N Abstained:
Community First Health Plans 📎 (p. 134)		Alliance Advisory Board	Scott Ackerson	Dacey Werba	Motion: Second: Approved: Y/N Abstained:
Awaaz 📎 (p.138)		Alliance Advisory Board	Scott Ackerson	Dacey Werba	Motion: Second: Approved:

Agenda items may be prioritized and considered in a different order



					Y/N Abstained:
Communities in Schools of San Antonio 📎 (p.142)		Alliance Advisory Board	Scott Ackerson	Dacey Werba	Motion: Second: Approved: Y/N Abstained:
Animal Care Services 📎 (p.146)		Alliance Advisory Board	Scott Ackerson	Dacey Werba	Motion: Second: Approved: Y/N Abstained:

Reflection & Roundtable Announcements

David Huete previously informed the Board via email that he will be stepping down from the HMIS team and will be succeeded by Ryan Orsinger. The Board expressed appreciation for David Huete’s service and contributions to the HMIS team. Jason Aleman also shared remarks recognizing and thanking him for his work.

Action Items & Next Meeting

Action Item	Responsible Party	Due Date
Submit Remaining Voting Items for Evote	Tavia Manners	2.27.26

Adjournment

Meeting adjourned at 5:06 PM.

Minutes prepared by: Tavia Manners

Approved by: [Board Secretary or Chair] on [date].